

Sample Job Description for a Godparent or Sponsor:

Position:	RCIA godparent/ sponsor
Accountable to:	RCIA godparent/ sponsor coordinator and RCIA leader Ultimately accountable to the pastor
Short – Term Commitment:	Duration of catechumen's / candidate's presence in the RCIA process Weekly RCIA sessions Participation in all relevant liturgical rites Regular personal contact with the catechumen / candidate
Long – Term Commitment:	Life (if chosen as godparent or sponsor for the sacraments) Regular contact especially during the new Catholic's first year Periodic personal contact thereafter

Gifts Needed:

- Fully initiated and active registered parishioner of our parish, in good standing
- Love for Christ and his Church
- Basic understanding of the Church's teaching
- Commitment to the teachings of the Catholic Church
- Evidence of a lived faith in one's personal life (fruits of the Holy Spirit are evident)
- Punctual and flexible
- Good communication and listening skills
- Openness to new relationships
- Prudent and able to keep confidentiality

Duties / Responsibilities:

- Commit to daily prayer for the person you are serving
- Become familiar with the stages of the RCIA process
- Attend weekly RCIA session
- Maintain personal contact between gatherings
- Attend RCIA retreats, relevant liturgical rites, and rehearsals as needed
- Assist pastor and other RCIA leaders with discernment of a participant's readiness
- Offer spiritual support throughout the process to the person you are serving
- Model holiness, sacramental living, Christian charity, and prayer
- Work to draw the person into the life of the parish
- Answer questions and explain liturgical and devotional questions; direct the person to catechists as needed
- Assist the person deal with life situations (family problems, need to forgive, etc.) as appropriate in Christian way
- Seek a faithful intercessor who will agree to pray regularly for your work as a godparent / sponsor
- Strive to love the person as Jesus would