



ASSEMBLY 2022

BLESSED, BROKEN, AND SHARED

Dean:	Phone:
Email:	Location of Assembly:
City:	ZIP:
Time:	

Projected Number of Participants in Attendance	
Estimated Total Cost of Event	
Contribution from Parishes	
Cost per Participant (If Applicable)	
Total Request from Archdiocese	

Include A Budget for All That Apply	Cost per Item (If Applicable)	Total Amount*
Mass Supplies – Hosts, Wine, Flowers, etc.		
Breakfast		
Lunch		
Snacks		
Water		
Breakout Session Speaker(s)		
Audio/Visual Equipment		
Tables & Chairs		
Venue Fee		
Printing		
Other Expense:		
Other Expense:		
Other Expense:		
Other Expense:		

*If Applicable, Multiply Number of Participants by Cost per Item

Signature:

Pastor/Dean

Date

*Made possible thanks to the generosity
of the donors of the Archbishop's Appeal*



For office use only

Amount Approved: \$ _____