****

**2024 Archbishop’s Appeal Transmittal Form**

**Transmittal #: \_\_\_\_** (if this is your first shipment, enter 1. Please track your shipments and number accordingly)

**Parish #: \_\_\_\_\_\_\_\_\_**

**(Required for ALL Shipments)**

Parish Name:

Sent By (Name of Person): Date Sent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parish Address: Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Anonymous Cash: E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Included in Parish Check)*

Total Number of Envelopes in Bag:

**SHIPPING INSTRUCTIONS**

**Do not separate the checks from the pledge envelopes.**

Do not staple – just stack the check on top of the pledge envelope.

**\*\*To assure proper delivery, we recommend that you place in supplied LCI Tyvek Envelope and send to the below address\*\***

**Mail to:**

**Archdiocese of San Antonio**

**Archbishop’s Appeal for Ministries**

**P.O. Box 7374**

**Kensington, CT 06037-7374**

**If you need assistance, please contact:**

**For all questions concerning the Archbishop’s Appeal for Ministries, you can call**

**ZZ Branch at (210) 734-1629 or e-mail** **zita.branch@archsa.org.**